Regulations on Dual-Degree International Study Program Offered by Tainan University of Technology and a Contracted University Abroad

I. The purpose of the Regulations is to increase international academic collaboration and communication of Tainan University of Technology with contracted universities abroad and offer opportunities to students of cooperative parties for taking relevant courses and enlarging their global vision. The Regulations is enacted by University Act, Enforcement Rules of the University Act, Degree Conferral Law, Enforcement Rules of the Degree Conferral Law, Procedural Guidelines for Verification and Recognition of Foreign Educational Qualifications and Regulations of International Students Application for Admission of Tainan University of Technology (hereinafter, TUT).

II. A dual degree is conferred to students who complete the required study period in both universities and fulfill all requirements for graduation in International Study Program (hereinafter, ISP) contracted with TUT under the course system recognized by TUT and the contracted universities. The graduation qualification is to comply with acts and regulations of Ministry of Education (Taiwan) and TUT.

III. A contracted university abroad in the ISP has to be recognized by its government or an educational authority in its home country and to be verified by overseas agencies of the Republic of China.

IV. Students recommended by cooperative universities abroad to study in ISP in TUT has to conform to the qualifications as follows:

1. Qualification of admission equivalent to TUT
2. Study period equivalent to TUT
3. Study courses and credits equivalent to TUT

A dual-degree student should retain his/her status as a student in his/her original school. If drop-out or an approved temporary suspension of schooling happens, the dual-degree study qualification is cancelled simultaneously.

V. The dual-degree students are to be admitted according to Regulations of International Students Application for Admission of Tainan University of Technology.

VI. The minimum study periods at TUT for TUT students in the ISP are:
Four-year Bachelor’s Degree: four semesters
Master’s Degree: two semesters
The minimum study periods at TUT for foreign students in the ISP are:
Four-year Bachelor’s Degree: twelve months
Master’s Degree: nine months

VII. A dual-degree student’s study period and credits gained in an ISP university abroad are counted as graduation period and credits. The minimum study period in both universities totals up to 36 months for a four-year student, and 12 months for a Master’s degree student. The minimum credits a dual-degree student takes in individual university should total up to one third of the graduation credits.

VIII. Overseas universities in ISP and TUT are to undertake distance education or short-term student communication to help students study relevant courses in the other university in
advance, but the total course credits (conferred credits concluded) are not to exceed one
third of the graduation credits. The cooperative mode of distance education should
conform to the rules made by Ministry of Education (Taiwan).

IX. A “Dual-Degree International Study Program Project” should be laid out by every
college and department of TUT, concluding the followings:

1. Qualification and numbers of applicants
2. Rules of investigation or examination
3. Design of connective courses
4. Counting and conferral of credits and placement
5. Rules of limit of study years and study periods in both universities
6. Agreements on co-advising of Master’s theses
7. Rules of degree conferral
8. Relevant issues regarding students’ status and tuition fee are to follow the regulations
   of TUT
9. Rules of revision and termination of the Project
10. Others

The so-called connective courses in the third item are allowed to be set up as dual-degree
courses by a cooperative university and TUT if needed. Required courses and credits are
to be undertaken by discussion and endorsement of Curriculum Commission.

Agreements on co-advising of Master’s theses in the sixth item conclude:

1. Name of the graduate student
2. Name of the advising professor
3. Title of the thesis
4. Rules of study period and separate period in individual university
5. Written language used in the thesis and abstract
6. Organization of the degree examination commission and the way of oral test
7. Presentation and possession of the Master’s theses
8. Rules of revision and termination of the Agreement
9. Others

X. The dual-degree ISP is enforceable only after the English and Chinese draft of
Memorandum of Agreement for Dual-Degree International Study Program set by Office
of Research and Development and Dual-Degree International Study Program Project are
endorsed by the President of TUT and signed by both parties.

After the signing, Office of Research and Development is to give duplicates of both
Agreement and Project to Office of Academic Affairs and launch the notice of admission.

XI. A collaborative university in ISP is to deliver the list of recommended students and the
following application information to Office of Research and Development. Office of
Academic Affairs is to examine the qualification and forms and the qualified students are
to be transferred to and examined by the departments which they apply to:

1. One application form
2. A certificate photocopy of student status in the original university as well as its
   notarized photocopy of Chinese or English translation version
3. Photocopies of transcripts of all programs taken in the native language and Chinese,
or credits and curriculum description if needed (or an English version certified and stamped officially by the original university). The academic records can be recognized only when they are above relevant passing standards in the programs.

4. A Chinese or English photocopy of health certificate (which must include results of the tests for HIV)
5. Documented evidence of sufficient financial support
6. Documents assigned by the colleges and departments and others by agreement

If admitted, students should hand over all the original documents mentioned above and proof of coverage of Medical/Accidental insurance to be examined during registration. Students who have not been insured must pay for an insurance coverage fee to the university which will take over the insurance stuffs instead.

XII. Foreign students in ISP should be able to listen, speak, read and write in Chinese. Students of TUT in ISP studying in a foreign university should meet its language requirements. If not, they should take language courses after entrance.

XIII. Admitted foreign students whose passing courses and credits in the original universities are to be accredited and recognized according to the Regulations of Credit Conferral of TUT by application. TUT students studying in foreign universities whose passing courses and credits in the foreign universities are to be accredited and recognized according to the Regulations of Credit Conferral of TUT during the study period in TUT by application. Degree is to be conferred on the students in both situations above who meet the graduation qualification of colleges and departments.

XIV. If, for any reason, a TUT student cannot complete the required courses in the contracted university abroad, and the total study period in the two universities does not exceed the allowed study period of TUT, the student should submit relevant report and proofs to Office of Academic Affairs two weeks before each semester in school schedule and be able to return to his/her original department in appropriate year at TUT. The credits completed abroad may be transferred and recognized according to the Regulations of Credit Conferral of TUT.

XV. The maximum number of foreign students in ISP in every department is 10 percent of the total numbers in the academic year. If necessary, extra number project is to be submitted to Ministry of Education for approval.

XVI. Foreign students in ISP at TUT are to follow both the laws in the ROC and the general regulations of TUT. The departments to which the students belong are to be responsible for their status, academic evaluation, scholarships, living consultation and so on. In addition to the Agreement between TUT and a university abroad, The Regulations of Overseas Students and International Students are applied to the qualified students. The other students are to be regulated in the same laws as TUT students.

XVII. The boy students of TUT to study abroad in ISP who have not performed their obligated military service are to be regulated by Regulations for Exit of Draftees of Ministry of the Interior and applicable laws of entrance and exit.

XVIII. Any other unspecified matters related to the Regulations are to be regulated by general laws of Ministry of Education and regulations of TUT.
XIX. The above regulations are approved in the meeting held by Office of Academic Affairs and endorsed by the President of TUT and may be revised by the same process.